



Holy Trinity, Pembroke

VESTRY 2020

Prepared for the Annual Vestry Meeting: Sunday, March 1st, 2020

Please bring this report with you to the Vestry Meeting

Holy Baptisms

Jameson Dicks
Edward Carter
Charlotte Carter
Richard Alam
Carl Alam
Elsa Paige Camizzi (Alam)
Kieran Anderson

Holy Confirmations

Noah Bradley (Confirmed in the Diocese of Toronto)
Aiden Bramburger
Grace Bramburger
Molly Clark
Sara Clark
Ella Drew
Emma Drew
Lawson Hicks
Mya Hilts (Reaffirmation of Faith)
Riley Krieger
Ainsleigh MacInnis
Kate Mick
Thomas Paulsen
Kaleb Smith
Braelyn Sterling
Brett Weckwerth

Renewal of Matrimonial Vows

Sébastien Boisvert & Tiffany Kreutz

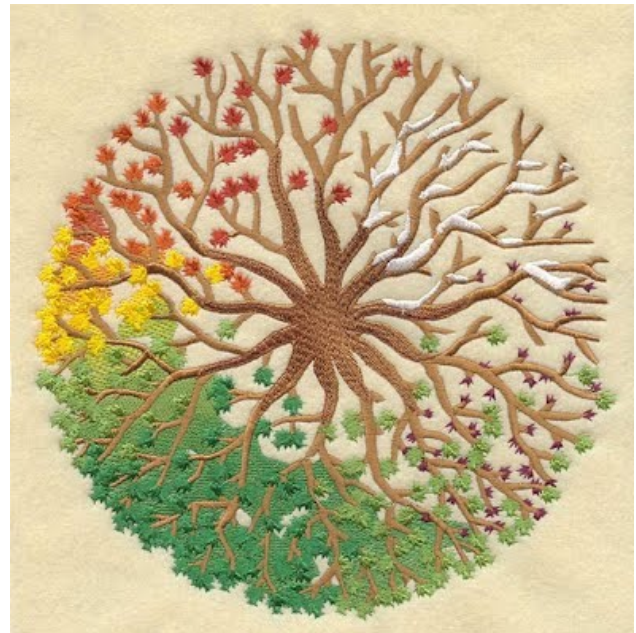
In Memoriam

Holy Trinity Members

Ruth Clarke
John Hanson
Douglas Horne
Doris Berry
Lennox Wright

Friends of Holy Trinity

Suzanne L'Abbé
Ronald Reynolds



Tree of Life

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Sunday, March 1, 2020

Beginning with Lunch and Fellowship Following the 10am Service

Co-Chairs:

The Rt. Rev. Michael Bird and the Rev. Matthew Brown

1. Opening Prayer
2. Signing of the Attendance Sheet and the Membership Declaration by all Participants
3. Appointment of the Vestry Clerk by the Co-Chairs
4. Approval of the Agenda and Reception of Vestry Reports
5. Approval of the Minutes for the last Vestry Meeting held March 10, 2019
6. Parish of the Valley Progress Report
7. Church Finances: Financial Report 2019 and Budget 2020
8. Election and Appointment of 2020 Officers: Holy Trinity Church and Cemetery
9. Vote of Thanks
10. Other Business
11. Adjournment with Prayer

Thank you to everyone praying for and attending this Vestry meeting.

Special thanks to our A.C.W. group for providing lunch and to all who helped prepare for the meeting.

NOTICE OF MOTIONS

Notice is hereby given that the following motions will be presented to Vestry 2020.

Vestry Agenda & Reports 2020

“That Vestry adopts the proposed agenda for March 1, 2020 and receives the Vestry reports package.”

Moved by: Mike Sibley

Seconded by: George Hodgkinson

Vestry Minutes 2019

“That Vestry adopts the proposed minutes of the March 10, 2019 Vestry as the record of that gathering.”

Moved by: Naomi de Repentigny

Seconded by: George Hodgkinson

Financial Statements 2019

“That Vestry adopts the reviewed 2019 Holy Trinity Church Financial Statements and deems them to be an accurate representation of the financial position of Holy Trinity Anglican Church, Pembroke.”

Moved by: Mike Sibley

Seconded by: George Hodgkinson

Church Budget 2020

“That Vestry adopts the 2020 church budget and directs Church Council to oversee its implementation.”

Moved by: George Hodgkinson

Seconded by: Sabrina Clark

Election of Church Officers 2020

“That Vestry closes nominations and installs the church’s office holders for 2020.”

Moved by: The Rev. Matthew Brown

Seconded by: Sabrina Clark

Election of Cemetery Board of Directors 2020

“That Vestry closes nominations and installs the Holy Trinity Cemetery Board of Directors for 2020.”

Moved by: George Hodgkinson

Seconded by: Sabrina Clark

Appointment of Financial Reviewer 2020

“That Vestry appoints Mr. Tim Moss, Chartered Professional Accountant, as the financial reviewer of record for Holy Trinity Anglican Church for the 2020 fiscal year.”

Moved by: George Hodgkinson

Seconded by: Sabrina Clark

MINUTES

Holy Trinity Anglican Church, Pembroke: Annual Vestry Meeting – March 10, 2019

Attendance: 37 Church Members

Co-Chairs: The Rt. Rev. Michael Bird and the Rev. Matthew Brown

Meeting Start Time: 12:03 pm, Meeting End Time: 1:05 pm

1. **The call to order and opening prayer were held at 12:03 pm.**
2. **Appointment of Vestry Clerk** – With the consent of Vestry, Naomi de Repentigny was appointed Vestry clerk by the meeting co-chairs.
3. **Approval of Agenda and Reception of Reports for March 10, 2019 meeting.**
Moved by Mike Sibley, Seconded by George Hodgkinson. *Carried*
4. **Approval of Minutes for last annual Vestry meeting, February 25, 2018.**
Moved by George Hodgkinson, Seconded by Bill Grubb. *Carried*
5. **Area Ministry Progress Report**

The February 25, 2018 annual Vestry meeting adopted the following motion:

“... Vestry agrees to begin to explore the process, with Vestries of the congregations of the current parishes of Combermere, Eganville, Stafford/Whitewater, and Petawawa, of forming an area ministry within which clergy and lay leaders may be shared between the congregations. We acknowledge the possibility that this process may not work and would revert to our current status...”

Following a progress report presented by the clergy and churchwardens, including a time for questions and answers, Vestry 2019 was presented with a motion to officially join the new Area Ministry, now known as the Parish of the Valley:

“As of this date, that the Vestry of Holy Trinity Pembroke agrees to join the Parish of the Valley area ministry.”

Moved by Peter Jacques, Seconded by Bill Grubb. *Carried*

Further to the progress report, a letter was received on behalf of Bishop John Chapman outlining the governance arrangement for each member church of the Parish of the Valley.

- Each church of the area parish is responsible of the oversight and management of its property, buildings, and finances, including any funds held in trust by the Synod.
- Each church of the parish has its own corporation (clergy and churchwardens), elects a church council, and participates in the election of lay-delegates to the Diocesan Synod.
- Each church of the parish is responsible for ensuring the remittance of its annual apportionment to the Synod, including ECOPS, Fair Share and Insurance.
- A clergy-team has been appointed to the area parish as a whole, with every church being assigned a cleric with “primary responsibility” for that congregation. In the case of the Parish of the Valley, the team includes an Incumbent, and three Associate Incumbents.
- In general, the churches of the parish are expected to be self-sustaining and self-governing, with the understanding that they will strive to collaborate with each other, and with the diocese as a whole, in ways that best serve God’s mission in our world.

Members of Vestry expressed thanksgiving for the appointment by Bishop Chapman of the Rev. Canon Roger Steinke as an Honorary Assistant Priest for Holy Trinity Pembroke.

Bishop Michael Bird then recounted a personal story of an emergency pastoral response which illustrated the benefit of having other Valley priests available to stand in as needed.

6. Finances - Financial Report 2018 and Budget 2019

The Rev. Matthew Brown presented the following notes from Karen Steinke, Treasurer, regarding the 2018 Financial Report:

- Overall, Holy Trinity ended 2018 in a strong financial position.
- The church's obligations to the diocese for 2018 were paid in full.
- 2018 ended with a +/- \$3,500 operating deficit, although considering income and expenses outside of the annual operating budget the church actually had a small surplus of \$626!
- Offerings were down to \$185 000 from a budgeted \$190 000, but fundraising in the church (roast beef dinner, Holly Bazaar, and rummage sales), helped substantially
- A photocopier which was "new to us" was paid for from the Memorial and GIFT funds (\$5000)
- An AED was also purchased using monies from the GIFT fund.

A motion to adopt the 2018 financial report was made by Mike Sibley.

"That Vestry adopts the reviewed 2018 Financial Statements and deems them to be an accurate representation of the financial position of Holy Trinity Pembroke."

Moved by Mike Sibley, Seconded by Gary Severin. *Carried*

Budget 2019

The Rev. Matthew Brown presented the following notes from Karen Steinke, Treasurer, regarding the 2019 Budget:

- Office expenses are budgeted for \$9 000. Last year, we received a grant to offset area ministry expenses (\$3 000) This year we will receive a \$5 000 grant. The Innovation Grant from the Diocese of Ottawa defrays cost of producing the Parish of the Valley quarterly newsletter, and of managing the church's new website.
- Donations for the "Pew Bulletin Sponsorship Initiative" generated approximately \$1100 in 2018 to assist with the photocopying of weekly bulletins.
- Due to the Parish of the Valley, there is a small reduction for ECOPS (the diocesan clergy stipend apportionment system.)
- There has been a reduction in our diocesan "Fair Share" apportionment.
- Repairs and maintenance for Aborn House are budgeted at \$4 000.
- There were hourly wage increases for the Caretaker and Office Administrator. (approved by Corporation, and ratified by church council at the end of 2018)
- A new budget line was created for Christian Education and related activities, totalling \$250

A motion was then made to amend the proposed 2019 budget:

"That the budget be amended to list 'Pew Bulletin Revenue' as a separate line-item."

Moved by George Hodgkinson, Seconded by Mike Sibley. *Carried*

A motion was then made to adopt the proposed 2019 budget as amended:

"That Vestry adopts the 2019 budget and directs Church Council to oversee its implementation."

Moved by George Hodgkinson, Seconded by Bill Grubb. *Carried*

7. Election and Appointment of Officers

A motion was made:

"That Vestry receives the nominations report, closes nominations, and installs the church's officers for 2019."

Motion by Gary Severin, Seconded by Dale Twa. *Carried*

Holy Trinity Corporation 2019

Incumbent: The Right Rev. Michael Bird

Associate Incumbent: The Rev. Matthew Brown

Rector's Warden: Mike Sibley

People's Warden: George Hodgkinson

Deputy Warden: Sabrina Clark

For a full listing of the Church Leadership Team see page 24 of the 2019 Vestry package.

A motion was then made to appoint the church's official financial reviewer:

"That Vestry appoints Mr. Tim Moss, Chartered Professional Accountant, as the financial reviewer of record for Holy Trinity Anglican Church for the 2019 fiscal year."

Moved by The Rev. Matthew Brown, Seconded by Mike Sibley. *Carried*

8. Other Business

Mike Johns was thanked for his ministry as People's Warden. He was presented with a framed photograph of one of Holy Trinity's stained-glass windows by Rev. Matthew.

Bishop Michael Bird, in his capacity as Commissary for Bishop John Chapman (on medical leave) thanked everyone for their assistance in making the Parish of the Valley possible.

A motion was made:

"That the proceeds of the open offering received on the first Sunday of every month in 2019 be directed to the Primate's World Relief and Development Fund."

Moved by George Hodgkinson, Seconded by Bill Grubb. *Carried*

Other concerns were then brought to the attention of Vestry, including:

- The creation of a possible diocesan community ministry in the Ottawa Valley.
- The need for greater Licensed Lay Reader training opportunities in the Valley.
- The future use of Holy Trinity's remaining GIFT funds (+/- \$10,800)

Votes of thanks were then offered to:

- Gail Marion for collating the 2019 Vestry package and all who submitted reports.
- The A.W.C. for providing a delicious lunch.
- Mike Sibley for his support with I.T.

9. Adjournment with Prayer

Moved by Bill Grubb, Seconded by George Hodgkinson. *Carried*

The annual Vestry meeting of Holy Trinity Pembroke stood adjourned at 1:05 pm.

INCUMBENT'S MESSAGE



The Right Reverend Michael Bird

I don't know how many of you have had a chance to read the January edition of the Anglican Journal; the National Newspaper of the Anglican Church of Canada. If you have, you will have read some pretty disheartening articles on our church's decline and various speculations on our future as a denomination. The headline for one of those articles reads: **"Statistics report a 'wake-up call' to church, says Primate"** and it goes on to say:

Recently released data suggesting the church's rate of decline has not slowed over the past decade and a half—while not surprising—should serve as a useful reality check for Canadian Anglicans, says Archbishop Linda Nicholls, Primate of the Anglican Church of Canada.

"I don't think they're a surprise to anybody," Nicholls said of the statistics in an interview with the Anglican Journal. "Anybody who's been in the church in the pews, or as a priest, or as a deacon or a bishop has known that this decline has been happening. We see it every Sunday, we see it in lots of ways. "I think it is a wake-up call.... If people are not coming to the church and finding a place of hope and good news, then we have to ask, 'How are we presenting that hope and good news to this current generation and time? And what might need to be tried?"

It feels and sounds a lot like the conservations and the pleadings that we have heard in our Old Testament readings lately and particularly in Isaiah's vision of the Suffering Servant: "And he said to me, "You are my servant, Israel, in whom I will be glorified." But I said, "I have labored in vain; I have spent my strength for nothing and vanity; yet surely my cause is with the Lord, and my reward with God."

In December, I celebrated or at least marked the 35th anniversary of my ordination to the priesthood, and on my worst days, and certainly when I read some of these articles, it seems that Isaiah has taken the words right out of my mouth or right out of our mouths! Actually, it would be more correct to say that our disheartenment and our confusion echoes the ancient words of Isaiah. It is good to be reminded that these concerns and these longings have always been part of the journey of God's people.

It is, however, with great thanksgiving and my heart-felt gratitude that I state, quite emphatically, that I believe that together in the Parish of the Valley we have an answer, in fact, too many answers to the questions our Primate is posing in this article. We have not waited to hear the latest statistics; we have not thrown up our hands and said, "there is nothing we can do." Instead, we have joined forces to get ahead of the curve and we are offering the hope and the good news of the Gospel to all of our communities in wonderful and creative new ways. It is also true to say that we are offering hope and inspiration to Anglicans across Canada. We will be delighted to welcome the Bishop of Central Newfoundland and his Executive Officer later in February as they come here with the sole purpose of hearing more about what is happening in this wonderful parish of ours.

God bless you as you gather for your Vestry meeting this year. I want to offer my profound thanks to our wonderful clergy team and to all our lay leaders, office holders and ministers! We have so much to celebrate as we look forward to all that God has in store for us in 2020.

Your faithfully in Christ,

+ Michael Bird

Bishop Michael Bird

Incumbent, Parish of the Valley





Dear friends across the Parish of the Valley;

Grace and peace to you from our Lord and Saviour Jesus Christ.

What a year it has been! Our 2019 together was full of moments of us continuing to live-into being the Parish of the Valley. In October 2018, we held our Celebration of New Ministry and at that service, our then-Primate, Archbishop Fred Hiltz, spoke to us about the liminal space we find ourselves in over the first few years of this new ministry – a thin space where God is moving but where it is not always easy to see the road before us. He gathered us together in song and called us to “Sing a New Church” into being.

Being from the Valley where music flows in our veins, we have taken that calling seriously and come together time and time again, often through music. Together we are discerning where God is calling us as a Parish and what this “New Church” is that God is leading us towards. As Bishop Michael says in his Incumbent’s letter, together we have “joined forces to get ahead of the curve and we are offering the hope and the good news of the Gospel to all of our communities in wonderful and creative ways.”

Throughout this Vestry Package, you will see a lot of numbers. Numbers are important, and they tell part of the story of our life together. However they do not and cannot tell the whole story of what God is up to here in the Valley and what God is doing in and through you in Whitney, Barry’s Bay, Killaloe and Tramore, Eganville, Rankin, Micksburg, Stafford, Cobden, Beachburg, Pembroke, Alice, Petawawa and every point in between!

Together we have had moments of deep joy and deep sorrow. We have celebrated the best of life in the Valley together and come together to discern where God is calling us together in ministry. We have made glorious music together and we have feasted together. New studies and ministries have been launched this year, as we come together to read, to learn, to pray, and to knit.

Our clergy team continues to share resources and work together as a team, alongside the leadership in each of our congregations, to meet the needs of our communities and faithfully grow together as a Parish. Ministry continues, often unseen, through the pastoral visits and phone calls you make to one another and to those who aren’t able to be physically in church on Sunday. It happens in the witness you share in your circles and communities through your presence, through your prayers, and in meaningful outreach through local charities and non-profits.

A lot has changed in the Upper Ottawa Valley since the mid- to late-1800s when many of our churches were founded. Parish boundaries have changed. Clergy and parishioners have come and gone. Even the shape of our physical buildings has changed. Each time, God has called faithful people to “Come, follow me” and faithful people have answered God’s call. God was there with the folks who first founded our congregations over a century ago and God is surely here with us today, in 2020. Together we will continue to discern and follow where the Spirit leads us as we, Christ’s changing and growing body, seek to live into God’s ministry and mission here in The Valley.

Thanks be to God.

Yours in Christ,

The Rev. Canon Susan Clifford, The Rev. Matthew Brown, The Rev. Gillian Hoyer

WARDENS' REPORT

Where to start with this year's report? So much has happened at Holy Trinity and in the new "Parish of the Valley, it took a little while deciding what to focus on.

We decided at last year's Vestry to fully join the new concept of Ministry for our Diocese, that being the Parish of the Valley. It has been a truly an interesting journey into a new Community and an expanded Family of Anglicans within the Ottawa Valley.

We have experienced "Valley Sundays" and combined services throughout the year. We have been blessed to have the previous Primate, Archbishop Fred Hiltz join us for the inaugural service that brought the new Ministry to fruition.

We celebrated the Confirmation of fifteen (15) Candidates for Confirmation in April.

We also celebrated the seventy fifth (75th) year of Holy Trinity 's consecration where many of us donated new Books of Common Prayer and Book of Alternative Services to mark this auspicious occasion.

Our sense of "Family" has been enhanced by our dedicated Clergy Team as they share their unique style of Ministry. Our Church family has continued to diligently offer the many annual fundraising events throughout this past year.

Events such as the Roast Beef Dinner, the Holly Bazaar, Rummage sales, Pumpkin Auction, Jerusalem Sunday Lunch continue to be enjoyed by all who attend. We owe a huge gratitude of Thanks to all those who toil and put in long hours to ensure the success of these events.

Out of this year's Synod we were gifted with a "Ceramic White Feather" which is prominently displayed in the Church as it is an acknowledgement of the reconciliation that is happening with the Indigenous people of our land.

Not only do we have a "Valley Passport" which was launched this year, to encourage us to visit the other Churches in our family, we also have been invaded by a troop of "Church Mice" . They come to us from far and wide. From the shores of Great Britain, Germany, British Columbia, Nova Scotia and elsewhere to encourage our younger members to explore our Church and appreciate its beauty.

Mike Sibley is relinquishing his position as Rector's Warden, and we would be remiss if we didn't recognize his service to Holy Trinity and the Parish of the Valley. Thank You Mike for all that you do here at Holy Trinity.

So, once again, a huge THANK YOU to all of you in our Church Family, without you, we wouldn't be.

George Hodgkinson, People's Warden, on behalf of Mike Sibley, Rector's Warden and Sabrina Clark, Deputy Warden.

PARISH OF THE VALLEY PROGRESS REPORT

At our 2019 Vestry meetings Anglican congregations from across our region affirmed their ongoing participation in a new venture: ***The Parish of the Valley***. This new journey formally began back in June 2018 with the appointment of our shared clergy team, comprised of Bishop Michael Bird, the Rev. Canon Susan Clifford, the Rev. Matthew Brown and the Rev. Gillian Hoyer. For almost two years we've been embarked upon an exciting new adventure together, motivated by our sure and certain hope that the Holy Spirit of our living and loving God is working among us, and promises us new life.

What has been accomplished since our last Vestry meetings in 2019? To answer this question, we thought it would be easiest to summarize the progress that has been made in the form of a timeline. We will be reviewing this timeline together as a Valley Church Family during our annual Vestry meetings.



Parish of the Valley Developments Following Vestry 2019: A Timeline of Events

March 2019 – A parish wide Lenten study is co-hosted at Holy Trinity Pembroke, St. John's Eganville and St. George's Alice. Weekly Valley confirmation classes are also hosted at Holy Trinity Pembroke.

March 15, 2019 – St. John's Eganville hosts the Parish of the Valley's "Heartbeat of the Church" consultation; an initiative promoted by our now former Primate, The Most Rev. Fred Hiltz.

April 7, 2019 – A parish wide confirmation service takes place at Holy Trinity Pembroke. Over 250 people attend the service, and 14 Valley parishioners representing five of our congregations are confirmed or reaffirmed in their faith. Over \$1,100 is raised through the open offering for the work of P.W.R.D.F.

Holy Week & Easter – Combined Holy Week services are held throughout the parish, culminating in two beautiful Easter Vigils at St. John's Eganville and Holy Trinity Pembroke. There are marked increases in attendance at numerous Easter services throughout the parish.

June 2, 2019 – Congregations across the parish celebrate Jerusalem Sunday, in solidarity with our Companion Diocese of Jerusalem. A Jerusalem Sunday luncheon for the parish is hosted at Holy Trinity Pembroke.

June 14 & 15 2019 – Clergy and lay leaders from across the Parish of the Valley attend the diocesan "Area Parish Consultation" at Christ Church Cathedral in Ottawa. Bishop Michael chairs the event on behalf of our diocese.

June 16, 2019 – Holy Trinity Pembroke celebrates the 75th anniversary of the present church's consecration. Over 100 people from across the parish attend the service and picnic that follows (including a bouncy castle on the church lawn for the kids!)

Summer 2019 – Cemetery Services take place across the parish and are advertised in all congregations.

Fall 2019 – Tasty church suppers take place across the parish and are advertised in all congregations.

Fall 2019 – Three candidates are identified to become new Licensed Lay Readers for the parish and begin a two-year training program. The lay reader trainees are Jennifer Cross, Lorna Sibley and Wendy Cayen.

September 12, 2019 – A meeting of the parish’s clergy, wardens, treasurers and synod delegates is held at St. John’s Eganville. Attendees are asked to identify what excites them about our shared ministry, what challenges we presently face, and what priorities we wish to set together for the coming program year.

September 15, 2019 – The first in a series of Valley Choir Nights is held at St. Augustine’s Beachburg. More than 75 people attend an evening full of worship and song, including a delicious potluck and the launch of both the “Valley Passport” and the “Parish of the Valley Welcome Brochure.”

October 15, 2019 – Clergy, wardens, treasurers and synod delegates gather for a second meeting at Holy Trinity Pembroke. Building on the work of the September 12th gathering, this meeting identifies five “areas of focus” for the Parish of the Valley for the coming year:

- Shared Fellowship Events
- Shared Volunteer Opportunities
- Shared Worship and Educational Opportunities
- Shared Finance and Governance Opportunities
- Shared Children and Youth Ministry

It is agreed that small “working groups” will be formed under the leadership of the clergy team to better address each area of focus. It is further agreed that a subsequent meeting of the parish’s clergy, wardens, treasurers and synod delegates will be held in the spring of 2020, once winter weather subsides.

October 24-26, 2019 – Members of the parish attend the annual diocesan synod in Ottawa and share stories of our progress with friends from across the diocese.

October 27, 2019 – Spearheaded by our parish’s children and youth, a “Halloween Pumpkin Auction” is held at multiple locations across the parish, raising over \$1,350 for the ministries of P.W.R.D.F.

October 29-31, 2019 – Rev. Matthew and Rev. Gillian are invited to visit the Diocese of Huron, where they make presentations to seminarians and two local deaneries about the ongoing journey of our area parish.

November 2019 – The parish’s new “Knit and Pray” prayer shawl ministry begins at St. Paul’s Cobden. This group of knitters from across our parish meets twice monthly to knit prayer shawls that are blessed and then distributed throughout the parish.

November 2, 2019 – A “Powerhouse of Prayer” workshop for the parish is hosted at St. John’s Eganville.

December 2019 – Christmas special events, concerts and worship services take place throughout the parish and are advertised in all the churches.

December 2019 – For the second year in a row, “Advent in the Valley” inserts with theological reflections written by members of the clergy team are circulated throughout the parish, together with prayers for the lighting of our Advent wreaths.

December 4, 2019 – Holy Trinity Pembroke’s *Revelations* newsletter is expanded to include content from throughout the Parish of the Valley.

January 2020 – A weekly “Valley Pew Bulletin” is introduced across the parish, ensuring consistency in weekly announcements and event advertising across the parish as a whole.

January 2020 – A bi-weekly “Valley E-Newsletter” is launched to keep parishioners informed of upcoming events via email.

February 2020 – Book studies, video courses and Bible studies – which are all open to all members of the parish – are organized by the clergy team in Eganville, Pembroke and Killaloe.

February 7-9, 2020 – The Bishop and Executive Archdeacon of the Diocese of Central Newfoundland visit the Valley to learn more about our new model for rural ministry and share from their own experiences.

February 9, 2020 – A “Valley Winter Gathering and Kitchen Party” is held at the home of Miles and Lucy Buttle, bringing together over 100 people from across our parish for an afternoon of food, fellowship and friendly winter fun!

Looking ahead to the rest of 2020 we see more good developments on the horizon:

- Valley Sundays will continue once per month
- Regular parish wide communications will continue through our website, e-newsletter, weekly Valley pew bulletins, *Revelations*, and our three social media platforms (Facebook, Twitter and Instagram)
- A shared Lenten Study for the parish will be hosted at Holy Trinity Pembroke
- Shared services are once again planned for Ash Wednesday, Holy Week and Easter
- A follow-up meeting of the parish’s clergy, wardens and treasurers is planned for **Saturday March 21st at St. John’s Eganville, from 9am to 3:30pm.**

Our new parish is still a work in progress, but so much progress has been already made! Over this past year we have taken enormous steps to come together as a new Church Family so that God might continue working through us to transform our beloved Church and the world we are called to serve. May the Holy Spirit continue working through us in the months and years ahead to accomplish God’s will!

Respectfully submitted,

The Rt. Rev. Michael Bird, The Rev. Canon Susan Clifford, The Rev. Matthew Brown, The Rev. Gillian Hoyer.

Church Attendance Report

This year’s Vestry package includes attendance tracking data from Holy Trinity’s worship services for the past three years. While attendance figures are only one indicator of our overall congregational health, they represent important data as we seek to best serve God’s mission through our Church Family.

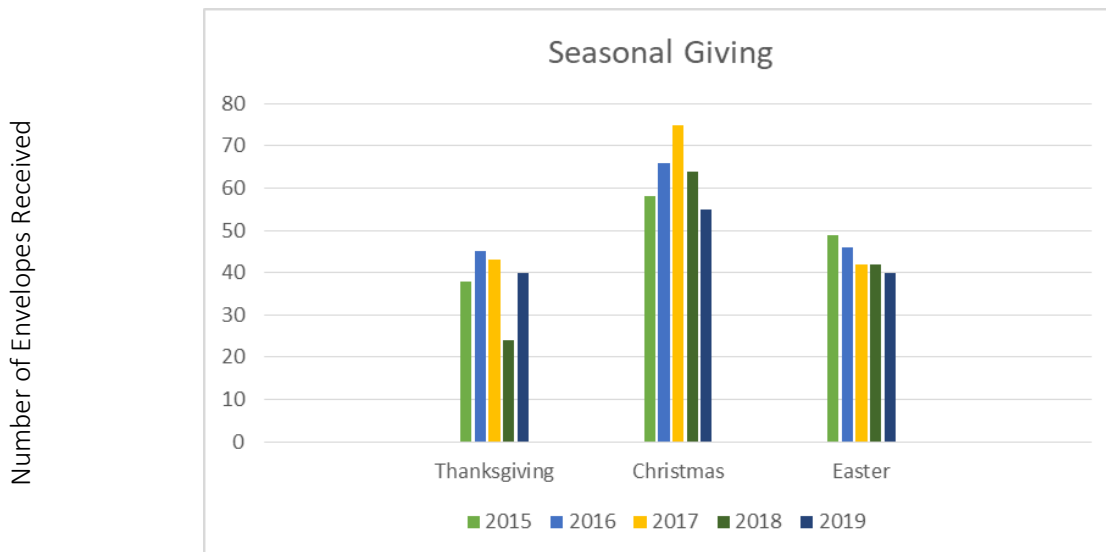
Year	Average Sunday 8am Attendance	Average Sunday 10am Attendance	Average Sunday 9am Attendance (Summer)	Average Wednesday 10am Attendance	Total Christmas Attendance (Eve & Day)	Total Holy Week Attendance (Palm Sunday to Easter)
2017	12	74	59	8	171	346
2018	12	79	58	8	194	290
2019	10	80	56	9	196	402

ENVELOPE SECRETARY'S REPORT

Overall Trends in Giving

- ‡ 43 weekly and 25 monthly envelope boxes were purchased
- ‡ 37 weekly and 18 monthly envelope boxes were issued; (6 weekly & 7 monthly boxes unused)
- ‡ 6 weekly and 7 monthly envelope boxes and 1 PAR contributions were not reserved for 2020 (due to moving, deaths, lack of use, or changing method of contributing)
- ‡ 17 parishioners increased their contributions by \$100 or more than in 2018
- ‡ 15 parishioners decreased their contributions by \$100 or more than in 2018
- ‡ 3 weekly and 1 monthly new envelope users and 0 new PAR user in 2019
- ‡ 16 receipts were issued to non-members for memorial gifts
- ‡ 12 receipts were issued to members not using envelope boxes
- ‡ 36 receipts were issued to identified visitors
- ‡ 53 receipts were issued to members using monthly/weekly envelope boxes
- ‡ 42 receipts were issued to members using the PAR system and 41 reserved PAR for 2020

Seasonal Giving



Total Offering of Church Members

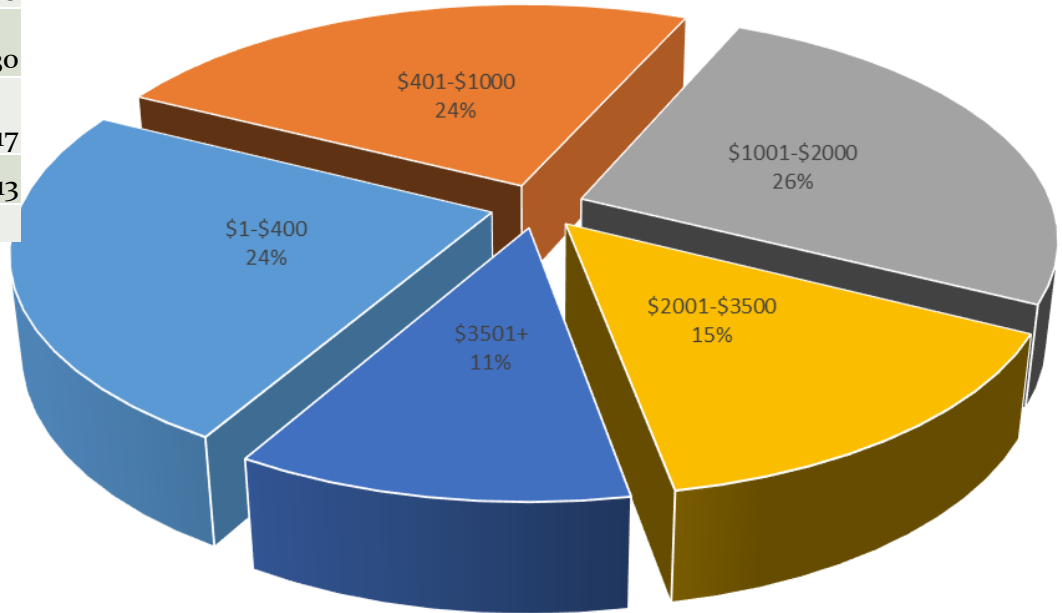
Total Dollars Per Year	Number of Church Members				
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
1-400	36	31	28	28	19
401-1000	37	36	30	28	28
1001-2000	29	25	30	30	29
2001-3500	12	19	17	17	14
3501+	14	14	15	13	12

Receipts for income tax purposes are issued for all offerings and donations of \$10 or more .

Comparative Analysis Charts 2018 vs 2019

Offering	Quantity
\$1-\$400	28
\$401-\$1000	28
\$1001-\$2000	30
\$2001-\$3500	17
\$3501+	13

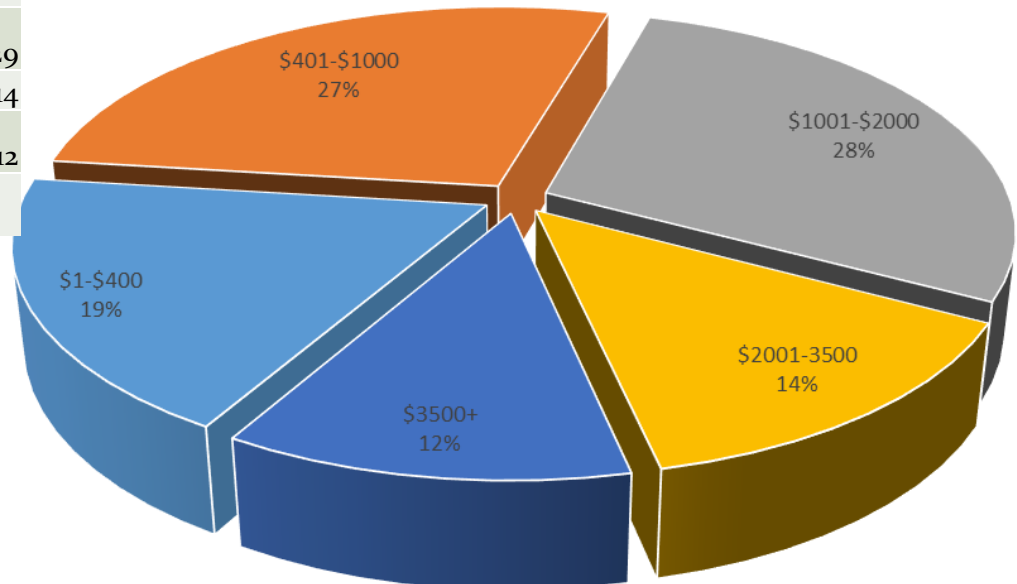
Annual Offerings by Church Members: 2018



Total Number of Envelope & PAR Donors: 116

Offering	Quantity
\$1-\$400	19
\$401-\$1000	28
\$1001-\$2000	29
\$2001-3500	14
\$3500+	12

Annual Offerings by Church Members: 2019



Total Number of Envelope & PAR Donors: 102

John Sterling, Envelope Secretary

Narrative Overview: 2019 Financial Statement & 2020 Budget

2019 Financial Statement

Members of our Holy Trinity Church Family work incredibly hard to raise funds to support our church's ministries. Through numerous annual events like the Roast Beef Dinner, the Holly Bazaar, our A.C.W. dinners, the rummage sales, and in countless other ways, members of our Church Family give generously of their time, talents and financial resources to make our shared life together possible. We must begin our annual assessment of the church's financial position from a place of profound gratitude.

Overall, Holy Trinity ended 2019 in a weaker financial position than at the end of 2018. Although we paid all outstanding invoices to service providers at year-end – and our 2019 fundraising activities resulted in revenues that were consistent with amounts raised in 2018 – we were still unable to remit our final 2019 monthly assessment payment to the Diocese of Ottawa (\$14,728.38). We now carry forward this balance owing to the diocese into 2020. The chief reason for our weakened financial position was a reduction in general offering revenues. In 2018, Holy Trinity received \$185,266 in general offerings through the weekly collection plate and pre-authorized remittances. In 2019, Holy Trinity received \$172,181 in general offering revenues, a decrease of just over \$13,000 relative to 2018.

The 2019 Vestry meeting approved an annual church budget that forecasted a year-end operating deficit of (\$6,551). At year-end, our actual operating deficit for 2019 was (\$14,699). Apart from the decrease in general offering revenues, deviations from the 2019 budget's projected revenues and expenses were minimal. Our operating deficit continues to be offset by funds held in reserve.

In response to the continued decline in general offering revenues, Holy Trinity's Church Council recently established a new "Ministry and Money" working group at its January 2020 meeting. Chaired by Sabrina Clark, our new People's Warden, the mandate of this working group will be to review Holy Trinity's current approaches to annual fundraising and offer input to Church Council and the congregation on potential paths forward. We enter into this work with great hope. As was the case in 2019, the Church Corporation will continue publishing monthly financial updates in the pew bulletin throughout 2020.

2020 Budget

The Corporation and Church Council are again proposing that Vestry adopts a small deficit budget for 2020, with the forecasted operating deficit being (\$8,738). As reported above, we also carry forward a balance owing or "liability" to the diocese from 2019, in the amount of (\$14,728.38).

Other highlights from the proposed 2020 budget include:

- A small reduction in expenses relating to ECOPS (the diocesan clergy stipend system.)
- A small increase in our diocesan Fair Share expense (based on a three-year revenue average).
- A 1.9% cost of living increase for the Church Custodian and the Church Administrator
- A reduction to the office expenses/postage budget in the amount of \$1000.

Respectfully submitted by Karen Steinke, Treasurer, on behalf of the Church Corporation.

REVIEW ENGAGEMENT REPORT

To the Members of Holy Trinity Anglican Church:

I have reviewed the accompanying financial statements of Holy Trinity Anglican Church that comprise the statement of financial position as at December 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal controls management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and then evaluates the evidence obtained.

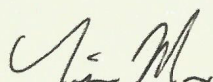
The procedures performed in a review are substantially less in extent than, and vary in nature from those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, Holy Trinity Anglican Church derives revenue from fundraising and donations, the completeness of which is not susceptible to me obtaining evidence I considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of Holy Trinity Anglican Church. Therefore, I was unable to determine whether any adjustment might have been found necessary with respect to fundraising and donation revenue, excess of revenue over expenses and cash flows from operations for the year ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018, and net assets as at January 1 and December 31 for both 2019 and 2018 year ends.

Conclusion

Based on my review, except for the possible effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of Holy Trinity Anglican Church as at December 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Chartered Professional Accountant
Licenced Public Accountant

Pembroke, Ontario
February 03, 2020

HOLY TRINITY ANGLICAN CHURCH
PEMBROKE, ONTARIO

BALANCE SHEET
as at December 31, 2019

ASSET

Current Assets

Petty Cash	100.00	
Meridian Bank Account-GIFT	8,226.99	
Meridian Bank Account-Operating	760.18	
Meridian Bank Acct-Designated Funds	<u>30,089.4</u>	
Total Cash		39,176.66
Consolidate Trust Fund		284,525.45
GST Receivable (50% of GST Paid)	1,034.98	
PST Receivable (82% of PST Paid)	<u>2,634.24</u>	
Total Receivable		3,669.22
Prepaid Expenses		<u>500.00</u>
Total Current Assets		<u>327,871.33</u>

TOTAL ASSET 327,871.33

LIABILITY

Current Liabilities

Accounts Payable		14,728.38
Accounts Payable - Other		4,037.62
Due to Holy Trinity Cemetery		0.00
Due to ACWE		0.00
Primates World Relief Fund		0.00
Accounting Accrual		<u>2,078.81</u>
Total Current liabilities		<u>20,844.81</u>

TOTAL LIABILITY 20,844.81

EQUITY

Owners Equity		
Consolidated Trust Fund		284,525.45
Funds Held for Capital Repair		8,324.12
Funds Held for Memorial Fund		17,284.90
GIFT Funds		8,226.99
Retained Earnings - Previous Year		475.82
Current Earnings		<u>-11,810.76</u>
Total Owners Equity		<u>307,026.52</u>

TOTAL EQUITY 307,026.52

LIABILITIES AND EQUITY 327,871.33

TOTAL LIABILITIES AND EQUITY 327,871.33

HOLY TRINITY ANGLICAN CHURCH
PEMBROKE, ONTARIO
2019 INCOME STATEMENT
AND BUDGET 2020

Line No.	Actual 2018	Actual 2019	Budget 2019	BUDGET 2020
1	REVENUE			
2	185,266	172,181	190,000	185,000
3	5,108	4,410		
4	1,810	1,530		
5	1,308	4,100		
6	663	1,110		
7	18,554	18,250	16,000	21,500
8	14,515	13,740	13,740	13,740
9	10,682	11,130	10,000	10,000
10	3,000	5,000	5,000	
11	1,000			
12	241,906	231,451	234,740	230,240
13				
14	EXPENDITURES			
15	Diocesan Remittances			
16	97,777	79,310	79,310	78,915
17		19,176	19,176	19,642
18	32,184	34,177	34,177	35,231
19	9,080	9,080	9,080	9,431
20	38,886	34,998	34,998	35,259
21	177,927	176,741	176,741	178,478
22				
23	General & Administrative Expenses			
24	3,737	4,577	5,000	5,000
25	970	753	1,000	1,000
26	2,934	2,704	2,800	2,800
27	249	249	300	300
28	6,229	2,884	4,000	3,000
29	1,551	1,998	5,000	
30	1,130	1,148	1,200	1,300
31	13,747	15,172	13,500	14,500
32	2,733	2,739	2,500	2,800
33	271	255	300	300
34			500	500
35	2,079	2,079	2,300	2,300
36		289	200	300
37			500	500
38	390	39		
39	36,020	34,885	39,100	34,600
40				
41	Aborn House Expenses			
42	3,796	4,081	3,800	3,800
43	2,025	2,056	2,100	2,100
44	1,380	1,395	1,500	1,500
45	1,324	1,052	4,000	4,000
46		2,259		
47	8,525	10,842	11,400	11,400
48				
49				
50	Worship Expenses			

HOLY TRINITY ANGLICAN CHURCH
PEMBROKE, ONTARIO
2019 INCOME STATEMENT
AND BUDGET 2020

Line No.	Actual 2018	Actual 2019	Budget 2019	BUDGET 2020
51 Service & Altar Supplies	1,294	2,987	1,400	1,400
52 Bulletin Inserts & Covers	271		250	
53 Flower Expense	466	682	500	600
54 Music/Choir Expense	1,836	378	400	400
55 Organ/Piano Maintenance	1,687	1,143	1,400	1,400
56 Organist Duties	6,470	6,640	6,500	6,600
57 Supply Clergy	-	153	500	1,000
58 Total Worship Expenses	12,023	11,983	10,950	11,400
59				
60 Program Expenses				
61 Fellowship	58	113	350	250
62 Pastoral Care	2,453	421	400	400
63 Outreach	1,320	43	300	300
64 Christian Education			250	250
65 Sunday School	238	687	500	500
66 Synod/Conference Fees	1,103	1,349	1,300	1,400
67 Total Program Expenses	5,172	2,613	3,100	3,100
68				
69 Directed Expenditures				
70 PWRDF	5,108	5,088		
71 Other Directed Funds	663	1,110		
72 Total Directed Expenditures	5,772	6,198	-	-
73				
74				
75 TOTAL EXPENSES	245,439	243,262	241,291	238,978
76				
77 SURPLUS/(DEFICIT)	(3,533)	(11,811)	(6,551)	(8,738)
78				
79 Less Non-Operating Income - Building Fund	(1,810)	(1,530)		
80 Less Non-Operating Income - Memorial Fund	(1,308)	(4,100)		
81 Less Non-Operating Income - Gift Fund	(1,000)			
82 Plus Transfer In from Gift Fund-Operating Expenses	5,938	3,239		
83 Less Transfer back to Gift Fund-Innovative Grant		(622)		
84 Plus Transfer in from Memorial Fund-Prayer Books	2,339	125		
85 TOTAL OPERATING SURPLUS/(DEFICIT)	626	(14,699)		

HOLY TRINITY ANGLICAN CHURCH
PEMBROKE, ONTARIO

<u>GROWING IN FAITH TOGETHER (GIFT) FUND</u>		<u>MEMORIAL FUND</u>
BALANCE GIFT ACCOUNT December 31, 2018	10,844.03	BALANCE MEMORIAL FUND December 31, 2018
Total Receipts 2019-Transfer In from Innovative Grant-Website	621.56	Total Receipts 2019
TOTAL GIFT ACCOUNT 2019	<u>11,465.59</u>	TOTAL MEMORIAL FUND 2019
<u>EXPENDITURES - 2019</u>		<u>EXPENDITURES - 2019</u>
Church WiFi - 2019	738.60	Prayer Books
Deductible-Orkin Invoice-Bats	2,500.00	TOTAL EXPENDITURES
TOTAL EXPENDITURES	<u>3,238.60</u>	
BALANCE GIFT ACCOUNT December 31, 2019	<u>8,226.99</u>	BALANCE MEMORIAL FUND December 31, 2019
<u>FUNDS HELD FOR CAPITAL REPAIRS</u>		<u>BALANCE DESIGNATED FUNDS ACCOUNT</u>
BALANCE CAPITAL REPAIRS FUND December 31, 2018	6,794.12	Balance Capital Repairs Fund
Total Receipts 2019	1,530.00	Balance Memorial Fund
TOTAL CAPITAL REPAIRS FUND 2019	<u>8,324.12</u>	Innovative Grant
<u>EXPENDITURES - 2019</u>		Altar Guild-Vacuum
No Expenditures in 2019		TOTAL DESIGNATED FUNDS ACCOUNT
BALANCE CAPITAL REPAIRS FUND December 31, 2019	<u>8,324.12</u>	

Holy Trinity Anglican Church

Notes to the Financial Statements (continued)

Year ended December 31, 2019

(Unaudited)

3. Consolidated trust fund (continued):

	2019 Market value	2019 Net book value	2018 Net book value
Evans Memorial Endowment Fund	10,036	4,493	4,493
Emily F. Ireland Bequest/Jr. Auxiliary	2,298	1,000	1,000
Maude Irwin Memorial	2,192	1,000	1,000
James Johnston Bequest	2,454	1,000	1,000
Dacey Robinson Bequest	22,923	9,612	9,612
Ada E. Thackray Endowment Fund	4,596	2,000	2,000
Margaret and Alex Coburn, Earl Seigel Memorial	1,442	1,000	1,000
John Wesley Shepherd Bequest	2,200	1,500	1,500
Vera Tanner Bequest	3,963	3,000	3,000
Edythe Rowan Estate	5,185	4,000	4,000
Katie Leach Trust Fund	11,871	10,000	10,000
Annabel Frivald Fund	22,842	20,000	20,000
Mae Simpson Trust Fund	21,082	19,684	19,684
Trinity Pembroke Ministry Fund	10,122	10,000	10,000
Estate of Marion Pollock	23,042	18,203	18,203
Marion Pollock - Youth	5,760	4,551	4,551
Women's Auxiliary Trust Fund	2,987	1,300	1,300
Chadwick Bequest	7,983	5,000	5,000
Frivald Bequest	11,421	10,000	10,000
Violet and Gordon Garrett Memorial	12,745	10,000	10,000
Estate of Ivan Morphy	10,000	10,000	10,000
Net proceeds on sale of Trinity House	163,809	135,597	135,597
Other funds less than \$500	3,811	1,585	1,585
	\$ 364,764	\$ 284,525	\$ 284,525

CHURCH NOMINATIONS REPORT: Proposed Church Leadership Team 2020

Holy Trinity Church Corporation

Incumbent	<i>(appointed by Diocesan Bishop)</i>	The Rt. Rev. Michael Bird
Associate Incumbent*	<i>(appointed by Diocesan Bishop)</i>	The Rev. Matthew Brown
Rector's Warden	<i>(appointed by Incumbent)</i>	George Hodgkinson
People's Warden	<i>(elected by Vestry)</i>	Sabrina Clark

Holy Trinity Church Council *(Consisting of the Church Corporation and the following members):*

Council Members elected by Vestry:

Deputy Warden	Brian Devereaux	
Vestry Clerk & Council Secretary	Naomi de Repentigny	
Three Church Council Members-at-Large	Bill Grubb	(1 Year Term)
	Rick Hoyland	(2 Year Term)
	Marie Cheeseman	(3 Year Term)
Three Lay Delegates to Diocesan Synod	Naomi de Repentigny	(1 Year Term)
	George Hodgkinson	(2 Year Term)
	Rob Hanson	(3 Year Term)

Council Members appointed by the Incumbent:

Treasurer	<i>(nominated by Corporation)</i>	Alexis Anderson
ACW Rep	<i>(nominated by ACW)</i>	Helgard Hodgkinson
Property Rep	<i>(nominated by Corporation)</i>	Peter Jacques
Cemetery Rep	<i>(nominated by Cemetery Board)</i>	Rob Hanson

Other Offices Elected by Vestry

Two Alternate Lay Delegates to Diocesan Synod	Jennifer Cross
	Lorna Sibley
Financial Reviewer	Tim Moss

Other Offices Appointed by Church Corporation

Church Staff:	Administrator	Gail Marion
	Custodian	Gaetan Chaput
	Organist & Choir Director <i>(Contract)</i>	Paula Lundrigan
Envelope Secretary		John Sterling

**The duties of the Incumbent at Holy Trinity Church are principally exercised by an Associate Incumbent, who represents and acts for the Incumbent in matters pertaining to the leadership of Holy Trinity Church. The Associate Incumbent further shares in ministry with members of the Parish of the Valley clergy team.*

Proposed Church Working Groups 2020

Worship: <i>(Reporting to the Incumbent)</i>	Chair Membership	The Rev. Matthew Brown Gloria Gignac Rosemarie Gilbert Jane Hanson Paula Lundrigan Dorothy Porteous
Ministry & Money: <i>(Reporting to Church Council)</i>	Chair Membership	Sabrina Clark Alexis Anderson Marie Cheesman The Rev. Matthew Brown

Cemetery Nominations Report: Proposed Cemetery Board of Directors 2020

Chairperson	Robert Hanson
Vice-Chairperson	Dale Twa
Vice-Chairperson	Wally Cochrane
Treasurer	Jim Dunn
Recording Secretary	Lee Ann Plummer
Member at Large	June Syrie
Ex Officio	The Rev. Matthew Brown

Other Offices Appointed by Cemetery Board
Cemetery Caretaker

Andrew Hein

Church Ministry Contacts 2020

President of the Anglican Church Women	Jean Ostrom
Altar Guild Contact Person	Iris Ball
Chalice Bearers Coordinator	Naomi de Repentigny
Counters Coordinators	Karen Steinke & Alexis Anderson
Sunday School Chairperson	Maggie Jacques
Greeters Coordinator	Arlene Severin
Sides-persons Coordinator	Pat Burn
Readers and Intercessors Coordinator	Nancy Clark
Lay Eucharistic Visitors	Iris Ball & Lorna Sibley
Decorating Committee	June Syrie & Lee Ann Plummer
<i>Revelations</i> Editorial Team	J. Ostrom, A. Anderson & N. de Repentigny
Holly Bazaar	Doris Collins
Coffee Hour Coordinator	Doris Collins
P.W.R.D.F. Church Representative	Vera Hoyland
Gardening Committee	Harold Rayson
Multimedia Contact Person	Mike Sibley
Website Manager	The Rev. Gillian Hoyer

THE WORK OF THE CHURCH

EDUCATION

Sunday School

Holy Trinity's Sunday School has experienced another wonderful year in faith exploration. We've continued in our one room Sunday School approach with our rotating roster of volunteer teachers welcoming anywhere from 2-12 kids each week. The ages range from 3-14 yrs., which has provided a good balance of challenges and opportunities. In order to focus some attention on our younger members, our older members have started stepping into a leadership/teaching role which has been well received by our collective group.

March marked the first Parish of the Valley confirmation class. In a joint effort, Reverends Matthew, Gillian and Susan guided 15 youth (8 from Holy Trinity) through 5 weeks of instruction. The Sacrament of Confirmation took place at Holy Trinity in April and it was a glorious celebration.

In the summer months, during a children's talk Rev. Matthew introduced a new member to our church family - a mouse! And in true mouse fashion, one mouse quickly multiplied into nearly a dozen. With the idea of hiding the mice in various locations about the sanctuary, the kids are encouraged to find their little friends taking special note of where they were found before returning them to Rev. Matthew. In short, it's been a true example of learning made fun!

Our youth continue to participate in several aspects of Sunday worship. In addition to reading, serving and vocal performances, we have also started training Junior Chalice Bearers. Seeking out these new opportunities will ideally keep our youth engaged and present as their schedules fill with competing priorities.

As we look to the future, we are looking to reinforce our church family foundation. Acknowledging that youth numbers are on the decline is an unfortunate truth. As such, Holy Trinity along with the other congregations in the Parish of the Valley have met and have formed several focus groups. Among them is a Children & Youth Focus Group. It is our hope that together we can share, learn and grow from each other's experiences - ideally strengthening our numbers along the way.

Respectfully submitted by: Sabrina Clark

Adult Educational Opportunities

Christian education opportunities are an important part of our communal life, offering us moments as a Church Family to expand our knowledge and skillsets as we strive to better live-into God's mission. These events also create occasions for us to gather from across the Parish of the Valley and Deanery of Pembroke, helping us deepen bonds of friendship and fellowship with Anglicans from across our region.

- Throughout 2019 and early 2020 numerous educational opportunities were offered in the Parish of the Valley, including:
- The 2019 Lenten Book Study, "*Being Christian*" by the Most Rev. Rowan Williams, former Archbishop of Canterbury. Two separate groups for this book study were convened: Wednesdays at Holy Trinity Pembroke and Thursdays at St. John's Eganville/St. George's Alice.
- The 2019 Parish of the Valley Confirmation Class hosted at Holy Trinity on Wednesday evenings from February to April. The 2019 class included 15 candidates with both youth and adults participating in the six-session course facilitated by the Valley clergy-team.
- "A Powerhouse of Prayer" workshop, held on November 2nd, 2019 at St. John's Eganville in partnership with the Diocese of Ottawa chapter of the Anglican Fellowship of Prayer.
- "Wholeness and Holiness: Reconciliation in the Church and the World," a four-part live-streamed theology course offered at Holy Trinity in January/February 2020 in partnership with the Montreal Diocesan Theological College at McGill University.

- “Pure Praise,” a book study held at the Eganville Public Library in January/February 2020.
- Regular Friday 10am Bible Study sessions at Church of the Ascension, Killaloe.

Lent 2020 will see the return of our successful “Lenten Lunch and Learn” series on Wednesdays at Holy Trinity. This year Holy Trinity has been selected as the central location for our parish’s Lenten study, and we hope that many from Holy Trinity and the Parish of the Valley will join us, beginning Wednesday March 4th at 12pm. *The Merciful Humility of God* by Dr. Jane Williams has been selected as our text.

Respectfully submitted, The Rev. Matthew Brown.

Licensed Lay Reader Training

Vestry 2019 expressed a desire for greater access to Lay Reader training opportunities in the Parish of the Valley. Accordingly, the Valley clergy team, in partnership with the Diocesan Warden of Lay Readers, has established a training program for Lay Readers in our parish over the course of the past year.

At present, the Parish of the Valley has one Licensed Lay Reader and three Licensed Lay Readers in Training:

Licensed Lay Readers

Bev York Beachburg

Licensed Lay Readers in Training

Wendy Cayen	Eganville
Jennifer Cross	Pembroke
Lorna Sibley	Pembroke

Licensed by our Diocesan Bishop and accountable to our Incumbent, Licensed Lay Readers and trainees serve our parish as a whole, principally by offering services of the word (Morning or Evening Prayer) when clergy are not available to lead Sunday worship. Lay Readers further add to the life of our parish by actively participating in weekly liturgies (including reading, intercessing and serving) and by assisting the clergy with the leadership of book studies, workshops, and other adult educational opportunities.

The diocesan training requirements for Licensed Lay Readers are specified in the Diocese of Ottawa’s “Lay Reader’s Manual,” available online at: <http://www.ottawa.anglican.ca/images/licensed-lay-readers/LLR-Revised-Manual-2017.pdf>

Trainees work in close collaboration with a clergy mentor, completing diocesan training requirements through a mix of individual study and their participation in distance learning opportunities offered by accredited Canadian seminaries. Once licensed, Lay Readers are also required to participate in continuing education opportunities offered twice annually by the Diocesan Warden of Lay Readers.

Serving as the lead mentor for our parish’s Licensed Lay Readers in Training has been a joy and a blessing for me over the past year. I continue to be grateful to each of the trainees for their openness to serving God and our parish in this new and exciting way!

Respectfully submitted, The Rev. Matthew Brown.

Baptism, Confirmation, and Marriage Preparation

Baptism, confirmation, and marriage preparation at Holy Trinity are facilitated by the priest, who is assisted in this ministry by the clergy team and members of the Holy Trinity congregation. Materials and curriculum for each candidate's or couple's sacramental journey are assembled and adapted on an individual basis, so that the preparatory process might be reflective of, and responsive to, the lived-experiences of those who are journeying towards these sacramental moments.

Baptismal preparation typically begins with a 90-minute meeting between the priest, the candidate (or the parents or guardians of the candidate in the case of an infant), and the baptismal sponsors. The purpose of this meeting is to review and discuss the Church's theological understanding of baptism, and to develop a preparatory plan that will assist the candidate in their spiritual journey. A short reading list is often developed, and the short-film, *Baptism: A Life-Long Celebration*, produced by the Anglican Church of Canada, is regularly recommended as a preparatory resource. Subsequent meetings with the priest follow, as directed by the Holy Spirit, culminating with a baptismal rehearsal held at Holy Trinity, typically in the final week leading up to the celebration. Baptism is traditionally offered at four times throughout the Church's year, in conjunction with those celebrations at which Christian initiation is customary (The Great Vigil of Easter, Pentecost, All Saints Day, and The Baptism of the Lord.) Baptism can also be offered at other times throughout the year, as the needs of candidates, their families, and sponsors require.

In 2019, seven individuals were baptized at Holy Trinity on three separate occasions.

Similarly, marriage preparation begins with a 90-minute meeting between the priest and the couple to be wed; the purpose being to review and discuss the Church's theological understanding of marriage. Legal requirements are also confirmed, and the couple is requested to enroll in a formal marriage preparation course endorsed by the Anglican Diocese of Ottawa (this requirement can be completed by attending a weekend workshop, or through a facilitated online seminar). The formal marriage preparation course explores a number of topics, including styles of communication, conflict resolution, healthy sexuality, and perspectives on parenting (for those for whom this applies). Subsequent meetings with the priest then follow to finalize details for the ceremony, including scripture readings, music, and prayer, culminating in a wedding rehearsal at Holy Trinity, typically on the evening immediately preceding the service.

Although there were no marriages celebrated at Holy Trinity in 2019, one couple chose to renew their wedding vows to mark the tenth anniversary of their marriage.

Confirmation, together with Reception into the Anglican Communion, is offered in conjunction with the diocesan bishop's parochial visitation schedule, which sees the bishop visit every parish in the diocese at least once per triennium. Confirmation is also offered annually by the bishop at Pentecost, at Christ Church Cathedral, Ottawa. Similar to baptismal preparation, confirmation preparation usually involves the creation of a short reading list or study program to further the spiritual journey of the candidate. Topics of study typically include scripture, prayer, the sacraments, and an introduction to Anglican polity and tradition. As circumstances allow, group confirmation classes are organized.

In 2019, fourteen individuals were confirmed, and one reaffirmed in their faith at a Parish of the Valley Confirmation Service at Holy Trinity on Sunday April 7th. Another candidate from a military family who completed confirmation classes in the parish was later confirmed at his home parish in Toronto.

Those interested in exploring baptism, marriage or confirmation are always encouraged to speak with a member of the clergy team. It is a privilege for all of us as Christians to journey with our friends as they prepare to become "outward and visible signs of an inward and spiritual grace," be it through baptism, marriage or confirmation. May God continue to bless us as we explore these holy pathways together.

Respectfully submitted,

The Rev. Matthew Brown

PROPERTIES

Holy Trinity Church & Aborn House

Once again, the past year was busy with maintenance of Holy Trinity and Aborn House.

Here is a list of items that have been taken care of and those that need to be done.

Holy Trinity Church

Completed:

1. Church “ Bat Proofed”
2. Main entrance doors adjusted
3. Notice signs light systems repaired
4. High rise Toilets installed in Men’s and Woman’s Washrooms

To Do:

1. Repair Organ pipes and sanitized organ pipe area
2. Repair lintel over main entrance door
3. Repoint mortar on Church exterior

Aborn House Completed

1. Attic room “Bat Proofed”
2. New steps installed with railings for main entrance
3. Porch ceiling repaired /new Porch pillars installed
4. Two (2) bat Houses positioned behind Aborn House

To Do:

1. Repair side entrance hallway ceiling

Again this past year the major focus in 2019 was trying to keep maintenance costs down, while maintaining both buildings. All projects undertaken were “must do’s”, with minor issues being deferred.

The “Bat: issue “ was a major concern of Health and Safety this year and with the assistance of the Diocese, we were able to address the immediate concerns successfully.

We were visited by Chris Eden a Risk Control Specialist from Ecclesiastical Insurance Company this past September. At the end of his visit and inspection he saw **No Critical Areas of Concern**, but did highly recommend that we **should not be accepting** certain items for resale at our Rummage sales and Bazaars. They are in no specific order; Irons, Toasters, Coffee makers, Electric Kettles, anything that operates or contains fuel such as BBQs, Weed trimmers, Camp Stoves . There is a direct potential for Fire Liability that could fall back on Holy Trinity.

George Hodgkinson, Property Chair

Gardening

The gardening year of 2019 was again a hot dry summer season and a successful one with the dedication of June Syrie, myself and friends who came and watered the flower beds, etc.... while I was away on holiday.

We spent many hours keeping the gardens all around Holy Trinity and the front and sides of Aborn House looking colourful and beautiful with plants we purchased with donations given by members of Holy Trinity. Thank you for the donations that enabled us to do a wonderful job in the gardens, keeping them looking so vibrant and colourful all season long.

Any members of the church family who are interested in joining June and myself to do the gardens are most welcome to help us as there is always something to be done.

We thank the members who donate cash to purchase plants to keep Holy Trinity and Aborn House gardens looking beautiful, colourful, smart, and tidy. As always, donations of cash or plants is always most welcome to keep Holy Trinity gardens beautiful and colourful.

Kind Regards, Harold Rayson & June Syrie, Holy Trinity Garden Committee

Holy Trinity Anglican Cemetery

Over the past year we have tried to keep you, the congregation of Holy Trinity Anglican Church informed as to the goings on at your cemetery through articles in REVELATIONS, our church newsletter. We have written informative articles which were published in the Spring and the Fall issues of the 2018 newsletters. We will continue to keep you informed via this means of communication, should any of you have any ideas or suggestions regarding our cemetery, please do not hesitate to contact Rob Hanson at 613-401-4172.

We would like to thank all of you who have assisted us over the past year both with work at the cemetery and financially through your donations. We could not have made the past year so productive and carried out the many projects at our cemetery without the assistance of Dale Twa, Wally Cochrane, Jim Dunn and all of your assistance at the spring clean-up and throughout the summer. We look forward to your continued support over the next year.

Your Chair, Rob Hanson and your Treasurer, Jim Dunn, have prepared a short financial report on the cemetery's financial affairs, as of Dec. 1, 2019.



Consolidated Financial Report of Operations for 2018 and 2019 Rounded

	<u>2018</u>	<u>2019</u>
Balance Royal Bank Dec1	\$3,344.	\$ 4,003.
Balance in TD Waterhouse Dec. 31	134,163.	134,163.
Balance in Diocesan Trust	6,036.	6,036.
Petty Cash	14.	0
<u>Total Assets Dec. 1</u>	<u>\$143,557.</u>	<u>\$144,202.</u>

Revenue

Sale of Internment Rights	\$1,440.	\$1,800.
CTF Interest	0	56.
Care and Maintenance on Sales	960.	1,200.
Care and Maintenance on Monuments	100.	500.
TD Waterhouse Interest Dec.31	2,328.	2,602.
Diocesan Trust Interest	183.	153.
Donations from Cemetery Service	1,030.	800.
Administration Fees for Funerals	<u>150.</u>	<u>1,130.</u>
<u>Total Revenue 2018</u>	<u>\$6,191.</u>	<u>\$8,241.</u>

Expenses

Caretaker	\$5,100.	\$5,400.
Landscaping, Top Soil, Trees	2,650.	254.
To TD Trust Acct. re Care & Maintenance.	0	0
New gates and fencing (Donated by Dale Twa)	0	0
Audit	0	0
Equipment, Maintenance, Supplies & Repairs	1,285.	
Bank Service Charges	48.	
Water Services City of Pembroke	91.	306.
Bereavement Authority Burial Charges	0	0
3 new garbage bins built by us (materials only)	<u>0</u>	<u>809.</u>
<u>Total Expenses</u>	<u>\$9,174.</u>	<u>\$6,769.</u>

Total

Operating Loss 2018 **(\$2,983.)** **Operating Profit 2019** **\$1,472.**

(The funds in TD Waterhouse are Trusted and may only be used with the Diocese of Ottawa approval for Care and Maintenance).

Respectfully Submitted; Your Cemetery Board

Interments

	<u>2018</u>	<u>2019</u>
Full Casket	2	1
Cremations	2	4
Markers	2	4

Supporting the Food Bank

“As we review the past year it is not surprising that the requests for food bank assistance have continued to increase. There are many people in our community that cannot make ends meet without help from food banks.

According to Food Banks Canada (www.foodbankscanada.ca)

- ➔ **34.1% of food bank users are children** while representing only 19.4% of the population
- ➔ **48.1% are single adult households** accessing food banks, while representing only 28.2% of the population
- ➔ **17.3% of households accessing food banks receive provincial disability support**
- ➔ **6.8% of food banks users are seniors and this group is growing quickly**

There are **over 860,000 Canadians** using a food bank each month

The people of Holy Trinity have stepped up and supported the food bank this past year. Thank you for your ongoing support for this local outreach project! Your donation is making a difference to people in our local area!

Date	Bags	Monetary	Boxes	Total Bags	Total Boxes	Total Monetary
14 Jan	5			5		
28 Jan	FBS 43	\$110	2	48	2	\$110
11 Feb	2	\$25	1	50	3	\$135
25 Feb	3			53		
4 Mar	4			57		
1 Apr	6	\$200		66		\$335
15 Apr	5			71		
6 May	6			77		
26 May	FBS 34	\$125	3	111	6	\$460
19 Jun	6			117		
6 Aug	5			122		
12 Aug	6			128		
26 Aug	6			134		
29 Sept	FBS 41	\$543.85	1	175	7	
22 Oct	6	\$73.25		181		\$1077
18 Nov	4			185		
16 Dec	FBS 11	\$350	1	196	8	\$1427
30 Dec	3	\$250		199		\$1677

Bag = approx. 5 lbs / Box = approx. 10 lbs / FBS is Food Bank Sunday

For the year 2019 (Jan 1st to Dec 31st) approx. 1,075 lbs of food along with monetary donations of \$1,677 to the St. Joseph’s Food Bank by the people of Holy Trinity Anglican Church.

Mike Sibley

Food Bank Co-ordinator



The story of PWRDF for 60 years has been about OUTREACH - reaching out to help those in need. It has been rated by MacLean's magazine in the top 100 Charitable Organizations in Canada. The World of Gifts, an annual autumn campaign shows us ways to share our love and support to those in need across Canada and throughout the World;

- helps improve community health and provide clean water.
- helps build resistance to climate change in vulnerable areas.
- helps to reduce hunger with livestock and agriculture supplies.
- affirms women's right to a healthy pregnancy and safe childbirth and
- supports indigenous communities in Canada.

The PWRDF Report for 2018-2019 can be found on line at https://pwrdf.org/wp-content/uploads/2019/09/annual-report-2018-19_WEB.pdf

This report was printed in the Sept 2019 issue of "Under the Sun". It lists all the programmes and activities that PWRDF assisted. In summary, \$5,003,992 was spent on developments projects and \$513,627 was spent on relief and refugee support.

2019 PWRDF activities conducted in Holy Trinity and The Parish of The Valley

- a. Parish of the Valley Confirmation Service- \$1,136.25 free will offering was donated;
- b. Hurricane Dorion Relief - PWRDF initially released \$20 K for immediate relief. Holy Trinity parishioners donated \$310;
- c. Jerusalem Sunday – This year the money raised, \$586 was donated to the Red Cross for local flood relief;
- d. Jack o' Lantern Halloween Raffle - Sufficient monies for three farms were raised by our youth and Sunday Schools throughout the Parish of the Valley;
- e. First Sunday of Month offerings – see Vestry Financial Report.

Looking forward into 2020... We cannot do everything and with this in mind there is a desire to support local and Canadian programmes such as "Going Green," "Indigenous programmes for clean water" and "Indigenous Youth."

Thank you very much for your ongoing support and prayers.

Vera Hoyland (and Rick)

COMMUNITY

Lay Eucharistic Visitors

Iris Ball and I were commissioned to serve as Lay Eucharistic Visitors a little more than two years ago. We have been richly blessed as we serve in this ministry.

Members of our parish family can suddenly find that it is not possible for them to attend our weekly church services. The reasons are numerous and varied and this can happen at any time in a person's life. The impact of becoming shut-in due to mobility problems or confined to home due to an ongoing illness can be very limiting. Feelings of isolation and being "out of the loop" can become very real problems. Iris and I felt called to this ministry to help maintain the important spiritual connection with church family.

Rev. Matthew consecrates the elements of communion for each Eucharist. Wine or bread that has been blessed and not consumed is then placed in the Aumbry (small cupboard to the right of the altar). This is the reserved sacrament that we then carry in a home communion kit when we make our visits. It is a huge privilege to be able to serve in this capacity. Before communion we will have a short social visit and deliver a recent bulletin, copy of our newsletter or a daily prayer book. It is always a delight to relay current news from our church and keep the communication link intact. For the communion service itself, we use the "Communion under Special Circumstances" liturgy, found on page 257 of the Book of Alternative Services.

Please contact the church office at any time to request a visit for yourself or someone close to you. We will then arrange a time that is convenient for us to visit. It may be helpful for you to know that we are very cognizant of your time and personal situation and therefore keep our visits short. It is not necessary for you to make any preparations prior to our arrival.

Iris and I have always been warmly welcomed during our visits and we feel very blessed. May we continue to be guided in this lay service of ministry as we share the love of Christ with those we meet.

Respectfully submitted,

Lorna Sibley



Holly Bazaar

The 2019 Holly Bazaar was held on Friday, November 8th. We held one meeting prior to the bazaar, September 24th.

Two days were spent making apple pies. We would like to say thank you to all the men and women who helped to make 200 plus apple pies. It was a full two days, but we also enjoyed great fellowship and lunch together.

We once again provided a hot dog lunch and birthday cake for the congregation following the children's Christmas pageant.

All the conveners of the various tables were pleased and the support from the congregation was much appreciated. We will be holding an organizing meeting in the fall and we welcome anyone who would be interested in helping with this fund raising effort.

Start planning now for our bazaar to be held on Friday, November 6th, 2020. We are looking for donations from our talented congregation. Knitting, fancy work and any crafts that your talents provide. Suggestions that will improve our bazaar are also welcome.,

This year our bazaar realized a profit of:

Profit - \$6,335.45 This money was donated to the church. Additional donations were received later and they were also donated to the church.

Due to attendance problems, the Holly Bazaar Committee had to postpone the November meeting.

A big thank you to all who donated their time and talent to the success of the 2019 Holly Bazaar.

Hope to see old and new volunteers at our next meeting on Tuesday, September 22th, 2020.

Doris Collins-Holly Bazaar

Anniversary & Birthday Cards

On behalf of Holy Trinity Church we like to recognize special occasions of our church family. In 2019 we celebrated 12 children, 83 women, 48 men and 36 anniversaries.

Respectfully submitted by: Iris Ball

Revelations Newsletter

Revelations is a quarterly newspaper to help us know one another better and know what is happening in our church family. It contains messages from our priest, wardens and various committees. There are ideas, family news, issues that interest and / or concern us. As the time for publishing approaches (about a month before), articles are solicited and the crew of Jean Ostrom, Alexis Anderson and Naomi de Repentigny get to work, gathering the articles, taking pictures, arranging layout. We are indebted to all the wonderful people who submit articles and ideas to share with our church family.

Gail Marion in the church office prints the newspaper master copy and approximately 200 copies are printed for the parish members. Alexis, with publishing experience, and Naomi, with copier experience, are invaluable in getting the newspaper out to you the reader. We also owe a debt of gratitude to Gail for her cheery assistance whenever we run into difficulties. For the Advent issue of 2019 we extended our distribution to include all of the churches in the Parish of the Valley, making approximately 400 copies available beyond Holy Trinity using funds for printing from the Parish Innovation Grant. This was the first step in making *Revelations* truly a Parish of the Valley newspaper. If you would like to help with *Revelations* in any capacity your assistance would be very welcome.

Jean Ostrom – Editor, *Revelations*

Anglican Church Women

The ACW is a group of women whose mandate is missions, and who provide support to many functions within and beyond the church.

Our meetings are held on the second Tuesday of each month from September to June, starting at 1:30 pm. It should be noted that all women who are members of the Anglican Communion are also members of the ACW, and although many do not attend meetings we are very grateful for the many ways they support the work of the ACW.

January was a month of preparations for two meals which we worked on in February. We also worked on a quilt for Vera Hoyland.

In February we prepared and served a meal for our church family after the regular 10 am service.

In March the World Day of Prayer was held in St. Jean Baptiste Church with participation from some of our members. Nancy Clark is our inter-church representative. We also prepared and served a meal for the regulars of The Grind and a pancake lunch on Shrove Tuesday with much assistance from many others, and we prepared lunch prior to the Vestry meeting held on March 10.

In April we hosted a reception to celebrate 13 confirmands after a confirmation service held on April 7. We held our Spring Rummage Sale. At our April meeting we made palm crosses for Palm Sunday.

In May we prepared brunch for the annual brunch and card party. We also organized our annual thorough cleaning of the kitchen. We donated several articles to the bale for the North and Vera Hoyland delivered our contributions to the bale packing in Ottawa. Jean Ostrom, Iris Ball and Jane Hanson attended the ACW AGM held at St. Thomas, Stittsville.

In June we helped with the food preparation for our annual summer picnic. Our annual thank-you to the many people who help the ACW in their work was held in June with a well-attended pot luck supper.

In July we prepared refreshments and small gifts for the people of Miramichi Lodge who celebrated birthdays in July.

In September guest speakers John Veaudry and Isabelle spoke to the ACW about the work of The Grind. It was a very informative presentation.

Church calendars were ordered and sold in October and November.

In October Rev. Matthew attended our meeting and spoke about The Grind and challenges it is facing. We also held our fall rummage sale.

In December we catered for a luncheon for the Retired Teachers of Ontario, held our corporate communion on Dec 15 and celebrated on Dec 10 with a potluck lunch and baby shower for Cari Rakai and baby Poppy who was born on Nov 11. An offering was taken at the lunch and the money was donated to the Kiwanis Club who are preparing Christmas baskets this year.

There were two funeral receptions this year and the ACW, through the generous artistry of Yvonne Twa, donated two cakes for christening receptions.

We thank all who have helped and supported the ACW with all our projects over the year. As we work together we share laughter, love and the burdens of our daily lives and are strengthened through our work and our play.

Respectfully submitted by Jean Ostrom – ACW President

ACW Year End 2019

December 31, 2018 Bank Balance \$ 448.12

RECEIPTS

Member Fees	931.90
Fund Raising	5,638.20
Funeral Lunches	1,250.00
C.T.F.	968.35
Calendars	470.00
In/Out	770.00
Fellowship of Least Coin	116.85
Outreach	<u>274.25</u>

EXPENDITURES

H.T. Missions	7,500.00
Fund Raising	461.48
Funeral Lunches	365.69
Miscellaneous	36.27
Calendars	360.00
In/Out	770.00
Inter Church	100.00
Outreach	<u>669.59</u>
Bank Charges	24.98

Sub Total 10,419.55

Sub Total 10,288.01

December 31, 2019 Bank Balance 579.66

Totals \$10,867.67 \$10,867.67

Respectfully submitted by: Nancy Clark, Treasurer ACW

The Intermittents

The Intermittents are an all-male inter denominational singing group based out of Holy Trinity Anglican Church Pembroke. They sing a wide selection of songs from all genres, from Gospel to mood music to local Valley ballads and more.

Their origin stems from a Chilli Supper fundraiser held at Holy Trinity, where they sang and performed songs in between meal courses. Someone was overheard to say "Boy, the music is really intermittent" and that is one version of how they were named.

The Intermittents have been entertaining at Senior's retirement homes and various Churches since 1984, with some of the original members still in the group.

New Members are always welcomed to the group, so don't be shy, and come out to our practices held most Wednesday afternoons in the Church basement.

HOSPITALITY & WORSHIP

Liturgy at Holy Trinity: An Overview

Liturgical patterns at Holy Trinity largely continued in 2019 as in previous years. Most Sunday liturgies consisted of a said Book of Common Prayer Eucharist at 8am, and a sung Book of Alternative Services Eucharist (together with electronic projection of the liturgy) at 10am. A said BAS Eucharist continued to be offered in the chancel each Wednesday at 10am. In the summer months, one sung Sunday service was offered at 9am, alternating between BCP and BAS liturgies. Members of the congregation assisted in the leadership of all our worship services through the ministries of reading, intercessing, choir, serving, greeting, sides-persons, chalice bearing, Sunday School, Altar Guild, and the counting of the collection.

“Valley Sundays” continued in 2019 with much success. Once per month, a different member of the Parish of the Valley clergy team leads worship on a Sunday morning, offering us the opportunity to hear from a different preacher and presider. We have been blessed to welcome Bishop Michael Bird, Canon Susan Clifford, Rev. Gillian Hoyer and Canon Roger Steinke to lead us on these special Sundays. Rev. Gillian and Canon Roger have also regularly offered leadership to the Wednesday morning Eucharist, and the Rev. Dr. Beverley Nitschke (ELCIC) has served as a guest preacher and presider on multiple occasions.

Holy Trinity’s “Worship Working Group” met throughout 2019. Chaired by Rev. Matthew, this small group meets quarterly, and works collaboratively with our clergy team to assist in the design of Holy Trinity’s Sunday liturgies, including the selection of service music, hymnody and Eucharistic prayers. The group’s membership currently includes Rev. Matthew, Paula Lundrigan, Jane Hanson, Rosemarie Gilbert, Gloria Gignac and Dorothy Porteous.

2019 saw a number of special liturgies for our Church Family, including a parish wide confirmation service in March, Jerusalem Sunday with a visit from Capt. the Rev. Michel Gagne in June, the baptism of five new Christians at Pentecost, a service celebrating the 75th anniversary of our church’s consecration in June, a pioneer evensong with the Intermittents held at the Champlain Trail Museum, a Blessing of the Animals in October, Remembrance Sunday, a Christmas Pageant, Christmas Concert, and a visit to Holy Trinity by the Bishop of Central Newfoundland in February 2020. Special liturgies and events continue to be planned throughout the coming year in conjunction with the Anglican Church of Canada’s liturgical calendar.

Choir

Holy Trinity’s volunteer choir currently consists of twenty choristers, and always welcomes newcomers! The choir offers leadership to the principal Sunday worship service, together with other special services. The choir regularly performs anthems and is often assisted in this ministry by members of our church’s youth. The choir further assists in forming a requiem choir for funerals together with other committed members of our congregation. Choir practices take place on Thursdays from 12pm to 1pm in the church hall. There is also a warm-up on Sunday’s at 9:30am, immediately prior to the 10am service.

Altar Servers

Altar servers form an important part of our liturgies at both the 8am and 10am services on Sunday mornings. Servers assist the clergy with setting and clearing the Lord’s Table, and also carry items in procession such as the cross, the Gospel book, and candlesticks. Increasingly, our church’s youth are assisting in this ministry, and greater participation is always welcomed. Parishioners are encouraged to speak with Rev. Matthew if serving is a ministry that might interest them, their child, or grandchild.

Coffee Hour & Fellowship

Thank you to all who donated funds, time and goodies to keep this a part of our ongoing fellowship. With your help this will continue as a great time to enjoy refreshments and spend time getting to know our fellow parishioners.

Please consider hosting a coffee hour following our ten o'clock Sunday service. All that is required is coffee, tea and juice. Other goodies are not required but may be provided according to those hosting.

If you would like to take a turn please sign the calendar in the church hall or speak to myself or others who have hosted. Thank you for helping to keep this a part of our church togetherness.

Doris Collins – Co-Ordinator

Altar Guild

The Altar Guild is a special ministry whose mission is to care for the altar and sanctuary each week and for other occasions.

We have a group of women and men who work to assist the clergy to ensure that worship spaces are prepared for service. This service is a fulfilling and deeply meaningful way to serve God.

In 2019 we did some inventory and cleared space for hangings and coats. We had one retirement and added one to our roster.

We celebrated corporate communion in December and afterwards a short meeting for discussion and review.

Thank you to Vera Hoyland for making purificators for the church.

Thank you to members for your service and cooperation.

We have an urgent need for new members and are actively pursuing this.

Respectfully submitted by: Iris Ball, contact person

Greeters

For the year of 2019 we had 39 regular greeters who worked in pairs welcoming parishioners. We would welcome anyone who would like to serve in this capacity if interested in offering one or two Sundays a year. Please contact Arlene Severin at 613-732-4929 or at gary.severin@bell.net if you are interested in joining our team.

Greeter schedules are given out once a year at the beginning of January or the end of December. Greeters may exchange duties among themselves if there is a conflict with the schedule.

Many thanks to all our greeters, and especially to our older Sunday School students who are a delight to see serving our congregation at Holy Trinity. Their willingness to serve is greatly appreciated and duly recognized.

Some of our greeters have been serving in this ministry for many years. To you we offer a huge "Thank You". This year we have added greeters to assist at our funeral services. Let us continue to serve the Lord with gladness!

Respectfully submitted by: Arlene Severin, Greeter Coordinator (10 am service)



ANGLICAN DIOCESE
OF OTTAWA



Parish of the Valley

Diocese of Ottawa
Anglican Church of Canada